

# 1 User Manual 2.0

# 1.1 Contents

- Introduction
  - Getting Started
    - The Mission of TextGrid
    - Why use TextGrid?
    - Download
    - Marketplace
      - TGMPL
    - Installing and Removing Software
    - Updating
    - Account and Registration
    - Welcome Screen and Login
    - Language Selection
    - Troubleshooting
      - Update: TextGridLab 2.x 3.x
  - User Interface
    - Bars
      - Menu Bar
      - Toolbar
      - Perspective Bar
      - Status Bar
      - Title Bar
    - Perspectives and Editors
    - Views
    - Selection and Context Menu
    - Shortcuts
    - Preferences
  - Search
    - Open the Search Perspective
    - Search Perspective
    - Search View
      - Simple Search
      - Advanced Search
    - Search Results View
  - Help
    - Static Help
      - Help Contents
      - Cheat Sheets
      - Context-Sensitive Help
      - Keyword Search
    - Dynamic Help
- Object Management and Administration
  - Navigator
    - Open the Navigator
    - Navigator View
      - Menu Bar of the Navigator View
      - Toolbar of the Navigator View
      - Context Menu of the Navigator View
    - Using the Navigator
      - Create New Projects
      - Create New Objects
    - Interaction of the Navigator with Other Components
  - Project & User Management
    - Open the Project & User Management
    - Project & User Management Perspective
    - Navigator View as Part of the Project & User Management Perspective
    - User Management View
    - Using the Project & User Management
    - Interaction of the Project & User Management with Other Components
  - Import
    - Open the Import Tool
    - Using the Import Tool
      - Import Local Files
      - Re-Import TextGrid Objects
    - Link Rewriting
  - Export
    - Open the Export Tool
    - Using the Export Tool
  - Revisions and Locking Mechanism
    - Using Revisions
    - Interaction of Revisions with Other Components
  - TextGrid Objects
    - Objects
    - Items
    - Aggregations
    - Works
    - Editions
    - Collections

- References between Objects
- Aggregations Editor
  - Open the Aggregations Editor
  - Aggregations Editor View
    - Toolbar of the Aggregations Editor
    - Context Menu of the Aggregations Editor
  - Using the Aggregations Editor
  - Interaction of the Aggregations Editor with Other Components
- Metadata Editor
  - Open the Metadata Editor
  - Metadata Editor View
    - Generic Metadata
    - Item-specific Metadata
    - Work-specific Metadata
    - Edition-specific Metadata
    - Collection-specific Metadata
  - Using the Metadata Editor
  - Interaction of the Metadata Editor with Other Components
- Metadata Template Editor
  - Open the Metadata Template Editor
  - Using the Metadata Template Editor
  - Interaction of the Metadata Template Editor View with Other Components
- Publish
  - Open the Publish View
  - Publish View
  - Using TextGrid Publish
  - Interaction of TextGrid Publish with Other Components
- Publish Tool SADE
  - Install the Publish Tool SADE
  - SADE-Server
  - Configuration of the plug-in
  - Open the Publish Tool SADE
  - Using the Publish Tool SADE
  - Interaction of the Publish Tool SADE with Other Components
  - SADE TextGrid reference installation
- MSSADEPublishTool
- RDF Object Editor
- General Object Editing
  - XML Editor
    - Open the XML Editor
    - XML Editor Perspective
      - Features of the XML Editor
      - Menu Bar of the XML Editor Perspective
      - Toolbar of the XML Editor Perspective
      - Status Bar of the XML Editor Perspective
      - Shortcuts of the XML Editor Perspective
    - Editor Field
      - Design View
        - Features of the Design View
        - Context Menu of the Design View
      - Source View
        - Features of the Source View
        - Context Menu of the Source View
      - WYSIWYM View
        - Features of the WYSIWYM View
        - Context Menu of the WYSIWYM View
      - Preview
    - Outline View
      - Title Bar of the Outline View
      - Context Menu of the Outline View
    - Properties View
      - Title Bar of the Properties View
      - Context Menu of the Properties View
    - Using the XML Editor
      - Open XML Documents
      - Create XML Documents
      - Associate an XML Schema and Validating XML Files
    - Interaction of the XML Editor with Other Components
  - oXygen
    - Install oXygen
      - Working with older versions of oXygen
    - Open oXygen
    - The oXygen XML Editor
      - Menu Bar of the oXygen XML Editor
      - Toolbar of the oXygen XML Editor
      - Context Menu of the oXygen XML Editor
    - Using oXygen
    - Interaction of oXygen with Other Components
- CSS Editor

- Text Text Link Editor
  - Install the Text Text Link Editor
  - Open the Text Text Link Editor
  - The Text Text Link Editor Perspective
  - The XML Document Field
  - The Text Text Link Field
  - The Annotation Field
  - Using the Text Text Link Editor
- Text Image Link Editor
  - Open the Text Image Link Editor
  - Text Image Link Editor Perspective
    - Menu Bar of the Text Image Link Editor Perspective
    - Toolbar of the Text Image Link Editor Perspective
  - Image View
    - Features of the Image View
    - Menu Bar of the Image View
    - Title Bar of the Image View
    - Status Bar of the Image View
    - Shortcuts of the Image View
    - Context Menu of the Image View
  - XML Editor View
  - Thumb View
  - Toolkit
  - Using the Text Image Link Editor
    - Open Image and Text
    - Select Workspace
    - Create Selections in the Image
    - Create Links between Text and Image
    - Correct and Delete Links between Text and Image
    - Open and Edit a Text Image Link Object
  - Interaction of the Text Image Link Editor with Other Components
    - Copying Text Image Links into another project
- Unicode Character Table
  - Open the Unicode Character Table
  - Unicode Character Table View
    - Toolbar and Header of the Unicode Character Table View
    - The Body of the Unicode Character Table View
    - The Information Field of the Unicode Character Table View
    - Custom Charset Editor
  - Using the Unicode Character Table
  - Interaction of the Unicode Character Table View with Other Components
- MStextTextLinkeditor
- MSOxygenXMLEditor
- MStextGridRepPreview
- Subject-specific Tools and Services
  - Linguistic Tools
    - Dictionary Search
      - Open the Dictionary Search
      - Dictionary Search Perspective
      - Dictionary Search View
      - Dictionary Search Results View
      - Dictionary Grid View
      - Using Dictionary Search
      - Interaction of the Dictionary Search with Other Components
  - Philological Tools
    - CollateX
      - Install CollateX
      - Open CollateX
      - The CollateX Perspective
      - Collation Set and Equivalence Set Component
      - Collation Result Component
      - Using the Collationer
        - Collating Texts
        - Standardize the Collation Result
      - Interaction of CollateX with Other Components
    - MSCollateX
- Musicological Tools
  - MEI Score Editor (Musical Note Editor)
    - Install the MEI Score Editor
    - Open the MEI Score Editor
    - MEI Score Editor Perspective
      - Menu Bar of the MEI Score Editor Perspective
        - Edit
        - Window
      - Toolbar of the MEI Score Editor Perspective
      - Shortcuts in the MEI Score Editor Perspective
    - Musical Score View
    - Palette
      - Features of the Palette

- Context Menu of the Palette
  - Outline View of the MEI Score Editor
    - Context Menu of the MEISE Outline View
    - Title Bar of the MEISE Outline View
  - Properties View of the MEI Score Editor
    - Features of the Properties View
    - Title Bar of the MEISE Properties View
    - Context Menu of the MEISE Properties View
  - Using the MEI Score Editor
    - Create and Modify MEI Documents
    - Musical Variants
  - Interaction of the Musical Note Editor with Other Components
  - Uninstall MEI Score Editor
- MSMEISE
- Tools for Image Studies
  - Digilib
    - Install Digilib
    - Open Digilib
    - Components of Digilib
    - Digilib Editor View
    - Digilib Properties View
    - Interaction of Digilib with Other Components
  - MSDigilib
- Miscellaneous tools
  - TextGridHttpServer
  - TextGridHttp Server Plugin
- Conclusion
- Colophon